



## Search User

### e7 USER INFORMATION

Please search for a user with the criteria below or click 'Add a New User' to begin a new user profile.

First Name:

Last Name:

Username:

Institution:

SEARCH USER

ADD USER



e7 AUDIT

AUDIT HOME

MY PROFILE

SEARCH

MANAGE **Group**

MANAGE USERS

LOGOUT



## Group Management

Please select a School Group to Manage.

Group Name 

ADD

EDIT

DISPLAY

DELETE

## Incomplete Submission Letter

### » PROPRIETARY SCHOOL

▪ OPEID:10000010 ▪ ACN:01-2002-31195 ▪ FYE Date:10/31/2002

UNITED STATES DEPARTMENT OF EDUCATION

Federal Student Aid - Schools Channel

Case Management and Oversight

Data Management and Analysis

eZ-Audit

[Printer-Friendly Version](#)

MM/DD/YYYY (Current Date)

OPE ID: XXXXXXXX

Mr. John Doe

President

Institution Name

Institution Address 1

Institution Address 2

City, State, ZIP

Dear Mr. Doe:

President

Institution Name

Institution Address 1

Institution Address 2

City, State, ZIP

Dear Mr. Doe:

We have received your financial statements and compliance audit(audit)submission for the fiscal year ended MM/DD/YYYY (School FYE). We have determined that your submission is incomplete for the following reason(s)

#### Financial Statement

- The Financial Statement Independent Auditors Report is missing.
- The Financial Statements Report on Compliance and Internal Controls is not dated.

Date should be added on the Financial Statements Report on Page 7.

#### Compliance Audit

- The Schedule of Findings and Questioned Costs is missing.
- The Corrective Action Plan PDF is not viewable.
- The following field(s) do not agree with your PDF: Page Name - XXXXXX, YYYYYY; Page Name - XXXXXX

Pages 2-3 of the Corrective Action plan PDF display an error message.

Please make the necessary revisions to your financial statements and/or compliance audit submission and resubmit within 15 days via eZ-Audit at [www.ezaudit.ed.gov](http://www.ezaudit.ed.gov). If you have any questions, please contact the eZ-Audit Help Desk at 877-263-0780.

The Institution should note that until an acceptable submission is received it is not in compliance with Section 668.23 of the Student Assistance General Provision regulations. Failure to comply with Section 668.23 could result in penalties noted in Subpart G - Fine, Limitation, Suspension and Termination Proceedings of the regulations. Your immediate attention to this matter is greatly appreciated.

Thank you for your cooperation.

Sincerely

Ti Baker

eZ-Audit Team

Data Management and Analysis/CMO

By selecting the accept button, the incomplete submission letter will be posted and the school will be notified once both portions of the submission are reviewed.

[ACCEPT](#)

[REJECT](#)

## Group Page

Name:

Audit Type: ☒ Consolidated ☐ Unconsolidated

2-Year: ☐

Street Address:

City:

State:

Zip:

Phone Number:

### NEW ENTRY

OPEID:

ADD ENTRY

### CURRENT GROUP ENTRIES

|  Locator | OPEID | Name | Begin Date | End Date | FYE Date |
|---|-------|------|------------|----------|----------|
|---|-------|------|------------|----------|----------|

CANCEL

SAVE

- 1 [Submission Summary](#)
- 2 [Financial Statements](#)
- 3 [Compliance Audit](#)
- 4 [Completeness Checklist](#)
- 5 [View Attachments](#)
- 6 [Financial Statement QC](#)
- 7 [Compliance Audit QC](#)

**COMPLETE**

- [Determination For FS](#)
- [Score Calculation](#)
- [Other LOCs](#)
- [Manage Auditor Information](#)

[SEND TO CO-TEAM LEADER](#)

**VIEW**

- [PADL](#)
- [FAD](#)
- [ACD](#)
- [DDIF](#)
- [Findings Codes](#)
- [Manage Auditor Information](#)
- [Correspondence Log](#)
- [Notes](#)

## Correspondence Log

### » Proprietary School

- OPEID 10000001
- FYE Date:10/31/2002
- Submission Status: **INCOMPLETE**
- ACN:01-2002-31195

### INSTITUTION INFO

OPEID:10000001

DUNS:

ACN:

Fiscal Year: 10/31/2002

Institution Type: Proprietary

Submission Type: Annual

School Group:

### ADD NEW ENTRY

TYPE: -- Select a Type --

DATE:

RECIPIENT: -- Select a Recipient --

STATUS: -- Select a Status --

COMMENTS:

[ADD ENTRY](#)

[RESET](#)

### EXISTING ENTRIES:

| TYPE                         | DATE       | RECIPIENT                     | STATUS | COMMENTS             | BY    |
|------------------------------|------------|-------------------------------|--------|----------------------|-------|
| Incomplete Submission Letter | 12/02/2003 | Case Management and Oversight | Posted | Auto-generated by QC | ars01 |
| Incomplete Submission Letter | 12/05/2003 | School                        | Viewed | Auto-generated       | ars01 |



## Group Page

|                    |  |                        |  |
|--------------------|--|------------------------|--|
| <b>Name:</b>       | <input type="text" value="School Group #1"/>                                       | <b>Street Address:</b> | <input type="text" value="101 University Street"/> |
| <b>Audit Type:</b> | <input checked="" type="radio"/> Consolidated <input type="radio"/> Unconsolidated | <b>City:</b>           | <input type="text" value="School City"/>           |
| <b>2-Year:</b>     | <input type="checkbox"/>   | <b>State:</b>          | <input type="text" value="School State"/>          |
|                    |  | <b>Zip:</b>            | <input type="text" value="12345"/>                 |
|                    |  | <b>Phone Number:</b>   | <input type="text" value="(321) 123-4567"/>        |

### NEW ENTRY

OPEID:

ADD ENTRY

### CURRENT GROUP ENTRIES

|  Locator | OPEID    | Name                 | Begin Date                              | End Date | FYE Date |  |
|---|----------|----------------------|---|----------|----------|--|
| <input checked="" type="radio"/>  | 11223300 | University of Test 1 | <input type="text" value="11/30/2003"/> |          | 12/31    |  DELETE   |
| <input type="radio"/>   | 11223400 | University of Test 2 | <input type="text" value="11/30/2003"/> |          | 12/31    |  DELETE   |
| <input type="radio"/>   | 11223500 | University of Test 3 | <input type="text" value="11/30/2003"/> |          | 12/31    |  DELETE |

CANCEL

SAVE

## CREATE ANNUAL SUBMISSIONS

- [Resubmit FYE 10/31/2002 Annual Submission](#)

## OTHER SUBMISSIONS

- [Create Merger/Change in Ownership Submission](#)
- [Change Fiscal Year End Date](#)
- [Create Exemption/Waiver Request Submission](#)
- [Create Initial Application Submission](#)
- [Create Closeout Audit Submission](#)
- [Create Reinstatement Submission](#)
- [Create Stub Audit Submission](#)
- [Submit Additional Information](#)

[VIEW HISTORICAL SUBMISSIONS](#)

## ADMINISTRATION

- [Update My User Profile](#)
- [View Institution Profile](#)

## OTHER LINKS

- [Dept. of Education](#)
- [Schools Portal](#)

## Home Page

» Proprietary School OPEID: 10000001

## NOTIFICATIONS

- Your Fiscal Year end 10/31/2003 Annual Submission is due on 4/30/2004.
- Your FYE 10/31/2002 Annual Submission submitted on 3/28/2003 11:15:35 is incomplete. [Click here to view the Incomplete Letter](#)

Text to Confirm addition of the group by the User. This states that the "Edit" button returns the user to the School Group Page allowing the user to continue to edit the group and the "Accept" button adds the group to the Z-Audit system.

### Group Page

**Name:** School Group #1      **Street Address:** 101 University Street  
**Audit Type:** Consolidated      **City:** School City  
**2-Year:** NO      **State:** School State  
                                  **Zip:** 12345  
                                  **Phone Number:** (321) 123-4567

### CURRENT GROUP ENTRIES

| Locator | OPEID    | Name                 | Begin Date | End Date | FYE Date |
|---------|----------|----------------------|------------|----------|----------|
| X       | 11223300 | University of Test 1 | 11/30/2003 |          | 12/31    |
|         | 11223400 | University of Test 2 | 11/30/2003 |          | 12/31    |
|         | 11223500 | University of Test 3 | 11/30/2003 |          | 12/31    |

ACCEPT

EDIT



## Search Institutions

This page will allow you to search for a particular institution record by using the following search criteria. Please enter as much or as little information as desired, but one of the fields must be populated.

### Please note the following:

- Any fields left blank will return all data for that particular field.
- All fields are wildcard searches, for example: Entering a 'w' without the quotes into the institution name field will return all institutions with a 'w' in the name. For more precise searches, please enter as much information as possible.

|                      |  |
|----------------------|--|
| OPEID:               | <input type="text"/>   |
| Institution Name:    | <input type="text"/>   |
| City:                | <input type="text"/>   |
| State:               | <input type="text"/>   |
| Province:            | <input type="text"/>   |
| Country:             | <input type="text"/>   |
| Case Team:           | <input type="text" value="All"/>                                   |
| Type of Institution: | <input type="text" value="All"/>                                   |
| Type of Submission:  | <input type="text" value="All"/>                                   |
| Submission Reason:   | <input type="text" value="All"/>                                   |
| Submission Status:   | <input type="text"/>   |
| Fiscal Year End:     | <input type="text"/> / <input type="text"/> / <input type="text"/> |
| CPA Name:            | <input type="text"/>   |

SEARCH

Drop-Down options are  
"complete" (default),  
"incomplete," and "all."

Total # of Results Returned: 0

[e7 AUDIT HOME](#)[MY PROFILE](#)[SEARCH](#)[MANAGE Group](#)[MANAGE USERS](#)[LOGOUT](#)

## Group Management

Please select a School Group to Manage.

[ADD](#)[EDIT](#)[DISPLAY](#)[DELETE](#)

## Search Institutions

This page will allow you to search for a particular institution record by using the following search criteria. Please enter as much or as little information as desired, but one of the fields must be populated.

### Please note the following:

- Any fields left blank will return all data for that particular field.
- All fields are wildcard searches, for example: Entering a 'w' without the quotes into the institution name field will return all institutions with a 'w' in the name. For more precise searches, please enter as much information as possible.

|                      |   |
|----------------------|---|
| OPEID:               | <input type="text"/>  |
| Institution Name:    | <input type="text"/>  |
| City:                | <input type="text"/>  |
| State:               | <input type="text"/>  |
| Province:            | <input type="text"/>  |
| Country:             | <input type="text"/>  |
| Case Team:           | <input type="text" value="Team 5"/>   |
| Type of Institution: | <input type="text" value="All"/>  |
| Type of Submission:  | <input type="text" value="All"/>  |
| Submission Reason:   | <input type="text" value="All"/>  |
| Submission Status:   | <input type="text" value="All"/>  |
| Fiscal Year End:     | <input type="text" value=""/> / <input type="text" value=""/> / <input type="text" value=""/> |
| CPA Name:            | <input type="text"/>  |

Total # of Results Returned: 4

| INSTITUTION                        | OPEID    | FISCAL YEAR END | CASE TEAM | CPA NAME                 | SUBMISSION REASON          | INSTITUTION TYPE | SUBMISSION TYPE     | SUBMISSION Status |
|------------------------------------|----------|-----------------|-----------|--------------------------|----------------------------|------------------|---------------------|-------------------|
| <a href="#">Proprietary School</a> | 10000001 | 10/31/2002      | 5         | David A & Levy, CPA, P.C | Annual                     | Proprietary      | Compliance Audit    | Complete          |
| <a href="#">Proprietary School</a> | 10000001 | 10/31/2002      | 5         | David A & Levy, CPA, P.C | Annual                     | Proprietary      | Financial Statement | Complete          |
| <a href="#">Proprietary School</a> | 10000001 |                 | 5         |                          | Merger/Change in Ownership | Proprietary      | Financial Statement | Incomplete        |
| <a href="#">Proprietary School</a> | 10000001 |                 | 5         |                          | Merger/Change in Ownership | Proprietary      | Financial Statement | Incomplete        |

## Group Page

**Name:** School Group #1  
**Audit Type:** Consolidated  
**2-Year:** NO

**Street Address:** 101 University Street  
**City:** School City  
**State:** School State  
**Zip:** 12345  
**Phone Number:** (321) 123-4567

### CURRENT GROUP ENTRIES

| Locator | OPEID    | Name                 | Begin Date | End Date | FYE Date |
|---------|----------|----------------------|------------|----------|----------|
| X       | 11223300 | University of Test 1 | 11/30/2003 |          | 12/31    |
|         | 11223400 | University of Test 2 | 11/30/2003 |          | 12/31    |
|         | 11223500 | University of Test 3 | 11/30/2003 |          | 12/31    |

[EDIT](#)

[RETURN](#)

## Submission Summary

### » **Proprietary School**

- OPEID:10000001 • ACN:01-2002-31195
  - FYE Date:10/31/2002
  - Submission Status: **INCOMPLETE**
- [Link to Incomplete Letter](#)

### **INSTITUTION INFO**

**OPEID:** 10000001

**DUNS:**

**ACN:** 01-2003-41251

**Fiscal Year:** 10/31/2002

**Date Submission Received:** 10/10/2003

**Title IV Eligibility Status:** Y

**All Submissions Current:** Yes

**Missing Submissions:**

### **FINANCIAL STATEMENT**

**Financial Analyst:**

**Resolution Due Date:**

**Reason for Flagging:**

Composite Score of  
failed Violation of  
Debt Agreement  
Disclosure in notes  
Change in Auditor  
Going concern  
disclosure in notes  
Contingent Liabilities  
disclosure in notes  
Income Recognition  
disclosure in notes  
Late Refunds  
disclosure in Notes ED  
Compliance Issue  
disclosure in notes  
Re-Submission

**Years in Zone:**

Total: 0

Consecutive: 0

**e2-Audit Composite Score:** 0.3

**ED Composite Score:** 0.0

**Determination:**

**Determination Date:**

**Completeness Status:** Screened - Complete

**Pre-Screener:** Pre Screener

**Screen Date:** 10/10/2003

### **COMPLIANCE AUDIT**

**Compliance Audit Specialist:**

**Resolution Due Date:** 04/07/2004

**Reason for Referral:** Re-Submission

**Completeness Status:** Screened -  
Incomplete

**Pre-Screener:** Pre Screener

**Screen Date:** 10/10/2003

- 1 [Submission Summary](#)
- 2 [Financial Statements](#)
- 3 [Compliance Audit](#)
- 4 [Completeness Checklist](#)
- 5 [View Attachments](#)
- 6 [Financial Statement QC](#)
- 7 [Compliance Audit QC](#)

- [Correspondence Log](#)
- [Notes](#)



## Compliance Audit QC

» **Proprietary School**  
 • OPEID:10000005

### SUBMISSION QUALITY

1. Were the Compliance Audit questions answered correctly? Yes ☒ No ☐

If no, which questions were incorrect?  
 (user may select more than one)

1: FSEOG 84.007: Audited  
 1: FSEOG 84.007: Closeout  
 1: FFELP 84.032: Audited  
 1: FFELP 84.032: Closeout  
 1: FWS 84.033: Audited

ADD

Notes:

### VALIDATE CHECKLIST/PDF

1. Does the Checklist contain valid answers? Yes ☒ No ☐

If no, which questions were invalid?  
 (user may select more than one)

2: Servicer Information Sheet  
 2: Auditor Information Sheet  
 2: Summary Schedule A  
 2: Summary Schedule B  
 2: Summary Schedule C

ADD

2. Are all attached PDFs viewable? Yes ☒ No ☐

If no, which are not viewable?  
 (user may select more than one)

See Design Doc for  
 Listbox Options

ADD

3. Are all required documents attached? Yes ☒ No ☐

If no, which attachments are missing?  
 (user may select more than one)

See Design Doc for  
 Listbox Options

ADD

4. Are all required attachments properly presented? Yes ☒ No ☐

If no, which attachments are not presented properly?  
 (user may select more than one)

See Design Doc for  
 Listbox Options

ADD

Notes:

Comments (To Display on Incomplete Letter)

### DECISION / OUTCOME

eZ-Audit recommended decision: Complete  
 (system generated value)

System Flag: Flagged

Completeness Status: Complete ☒ Incomplete ☐  
 (QC User determination)

Referral to Case:  
 (only applicable if Complete and Non-Flagged) -- Select a Reason --

Notes:

SAVE

SUBMIT

» QC Reviewers

Last Mod By:

## Group Management

Please select a School Group to Manage.

School Group #1 

ADD

EDIT

DISPLAY

DELETE

- 1 Submission Summary
  - 2 Financial Statements
  - 3 Compliance Audit
  - 4 Completeness Checklist
  - 5 View Attachments
  - 6 Financial Statement QC
  - 7 Compliance Audit QC
- [Correspondence Log](#)
[Notes](#)

## Financial Statement QC

» Proprietary School

• OPEID:10000005

### SUBMISSION QUALITY

1. Were the Financial Statement questions answered correctly? Yes ☒ No ☐

If no, which questions were incorrect?  
(user may select more than one)

- 2.Begin Date:
- 2.End Date:
- 2.Reason if Less than 1 Year:
- 3.Is this information correct?:
- 3.Enter Auditors TIN:

Notes:

### VALIDATE CHECKLIST/PDF

1. Does the Checklist contain valid answers? Yes ☒ No ☐

If no, which questions were invalid?  
(user may select more than one)

- 1.Balance Sheet
- 1.Income Statement
- 1.Change in Equity
- 1.Cash Flows Statement
- 1.Consolidated Statements

ADD

2. Are all attached PDFs viewable? Yes ☒ No ☐

If no, which are not viewable?  
(user may select more than one)

See Design Doc for Listbox Options

ADD

3. Are all required documents attached? Yes ☒ No ☐

If no, which attachments are missing?  
(user may select more than one)

See Design Doc for Listbox Options

ADD

4.Are all required attachments properly presented? Yes ☒ No ☐

If no, which attachments are not presented properly?  
(user may select more than one)

See Design Doc for Listbox Options

ADD

Notes:

### DATA ENTRY ANALYSIS

1. Balance Sheet/Statement of Position

Data Entry: Cash and Cash Equivalents:  
Accounts Receivable - Student:  
Accounts Receivable - Employee:  
Accounts Receivable - Related Parties - Secured:  
Accounts Receivable - Related Parties - Unsecured:

ADD

Misclassification/Treatment: Total Assets  
Total Liabilities  
Equity  
Intangibles  
Unsecured Related Party Receivables

ADD

2. Income Statement/Statement of Activities

Data Entry: Revenue:  
Tuition and Fees (less refunds and institutional scholarships):  
Other:  
Non-Operating Income:  
Gains on Sale of Investments, net of losses:

ADD

Misclassification/Treatment: Total Expenses/Losses  
Total Revenues/Gains

ADD

3. Cash Flow

Data Entry: Net Cash Provided by (Used in) Operating Activities:  
Net Cash Provided by (Used in) Investing Activities:  
Net Cash Provided by (Used in) Financial Activities  
Cash and Cash Equivalents at Beginning of Year:

ADD

Misclassification/Treatment: Net Cash Provided from [Used by] Operating Activities  
Net Cash Provided from [Used by] Investing Activities  
Net Cash Provided from [Used by] Financing Activities

ADD

Notes:

Comments (To Display on Incomplete Letter)

### COMPLETE SCORE CALCULATION

» Score Calculation (not required for flagged submissions)

### DECISION / OUTCOME

eZ-Audit recommended decision: Complete  
(system generated value)

System Flag: Flagged

Completeness Status: Complete ☒ Incomplete ☐  
(QC User determination)

Referral to Case: (only applicable if Complete and Non-Flagged) -- Select a Reason --

Notes:

SAVE

SUBMIT

» QC Reviewers

Last Mod By:

## Group Page

**Name:**

**Street Address:**

**Audit Type:** ☒ Consolidated ☐ Unconsolidated

**City:**

**2-Year:** ☐

**State:**

**Zip:**


**Phone Number:**

### NEW ENTRY

**OPEID:**

[ADD ENTRY](#)

### CURRENT GROUP ENTRIES

|  Locator | OPEID    | Name                 | Begin Date | End Date                                | FYE Date |                        |
|---|----------|----------------------|------------|---|----------|------------------------|
| <input checked="" type="radio"/>  | 11223300 | University of Test 1 | 11/30/2003 | <input type="text"/>                    | 12/31    | <a href="#">REMOVE</a> |
| <input type="radio"/>   | 11223400 | University of Test 2 | 11/30/2003 | <input type="text"/>                    | 12/31    | <a href="#">REMOVE</a> |
| <input type="radio"/>   | 11223500 | University of Test 3 | 11/30/2003 | <input type="text" value="12/15/2003"/> | 12/31    | <a href="#">REMOVE</a> |

[CANCEL](#)

[SAVE](#)

[RESET](#)



## Group Page

Name:

Street Address:

Audit Type: ☒ Consolidated ☐ Unconsolidated

City:

2-Year: ☐

State:

Zip:

Phone Number:

### NEW ENTRY

OPEID:

[ADD ENTRY](#)

### CURRENT GROUP ENTRIES

| Locator                          | OPEID    | Name                 | Begin Date | End Date             | FYE Date |                        |
|----------------------------------|----------|----------------------|------------|----------------------|----------|------------------------|
| <input checked="" type="radio"/> | 11223300 | University of Test 1 | 11/30/2003 | <input type="text"/> | 12/31    | <a href="#">REMOVE</a> |
| <input type="radio"/>            | 11223400 | University of Test 2 | 11/30/2003 | <input type="text"/> | 12/31    | <a href="#">REMOVE</a> |
|                                  | 11223500 | University of Test 3 | 11/30/2003 | 12/15/2003           | 12/31    |                        |

[CANCEL](#)

[SAVE](#)

[RESET](#)



### CREATE ANNUAL SUBMISSIONS

- [Create FYE 10/31/2003 Annual Submission](#)

### OTHER SUBMISSIONS

- **[Resubmit your Closeout Submission originally submitted on 12/15/2003 11:25:20](#)**

- [Create Merger/Change in Ownership Submission](#)
- [Change Fiscal Year End Date](#)
- [Create Exemption/Waiver Request Submission](#)
- [Create Initial Application Submission](#)
- [Create Closeout Audit Submission](#)
- [Create Reinstatement Submission](#)
- [Create Stub Audit Submission](#)
- [Submit Additional Information](#)

[VIEW HISTORICAL SUBMISSIONS](#)

### ADMINISTRATION

- [Update My User Profile](#)
- [View Institution Profile](#)

### OTHER LINKS

- [Dept. of Education](#)
- [Schools Portal](#)

## Home Page

» Proprietary School OPEID: 10000001

### NOTIFICATIONS

- Your Fiscal Year end 10/31/2003 Annual Submission is due on 4/30/2004.
- Your Closeout Submission submitted on 12/15/2003 11:25:20 is incomplete. [Click here to view the Incomplete Letter](#)

## Group Page

**Name:**

**Audit Type:** ☒ Consolidated ☐ Unconsolidated

**2-Year:** ☐

**Street Address:**

**City:**

**State:**

**Zip:**

**Phone Number:**

### NEW ENTRY

**OPEID:**  [ADD ENTRY](#)

### CURRENT GROUP ENTRIES

|  Locator | OPEID    | Name                 | Begin Date           | End Date             | FYE Date |                        |
|---|----------|----------------------|----------------------|----------------------|----------|------------------------|
| <input checked="" type="radio"/>  | 11223300 | University of Test 1 | 11/30/2003           | <input type="text"/> | 12/31    | <a href="#">REMOVE</a> |
| <input type="radio"/>   | 11223400 | University of Test 2 | 11/30/2003           | <input type="text"/> | 12/31    | <a href="#">REMOVE</a> |
| <input type="radio"/>   | 11223600 | University of Test 4 | <input type="text"/> | <input type="text"/> | 12/31    | <a href="#">DELETE</a> |
|   | 11223500 | University of Test 3 | 11/30/2003           | 12/15/2003           | 12/31    |                        |

[CANCEL](#)

[SAVE](#)

[RESET](#)

## Group Page

**Name:**

**Street Address:**

**Audit Type:** ☒ Consolidated ☐ Unconsolidated

**City:**

**2-Year:** ☐

**State:**

**Zip:**


**Phone Number:**

### NEW ENTRY

**OPEID:**

[ADD ENTRY](#)

### CURRENT GROUP ENTRIES

|  Locator | OPEID    | Name                 | Begin Date | End Date             | FYE Date |                        |
|---|----------|----------------------|------------|----------------------|----------|------------------------|
| <input checked="" type="radio"/>  | 11223300 | University of Test 1 | 11/30/2003 | <input type="text"/> | 12/31    | <a href="#">REMOVE</a> |
| <input type="radio"/>   | 11223400 | University of Test 2 | 11/30/2003 | <input type="text"/> | 12/31    | <a href="#">REMOVE</a> |
|   | 11223500 | University of Test 3 | 11/30/2003 | 12/15/2003           | 12/31    |                        |

[CANCEL](#)

[SAVE](#)


[RESET](#)

Text to Confirm save of the group by the User. this states that the "Edit" button returns the user to the School Group Page allowing the user to continue to edit the group and the "Accept" button adds the group to the eZ-Audit system.

### Group Page

**Name:** School Group #1      **Street Address:** 101 University Street  
**Audit Type:** Consolidated      **City:** School City  
**2-Year:** NO      **State:** School State  
                                  **Zip:** 12345  
                                  **Phone Number:** (321) 123-4567

#### CURRENT GROUP ENTRIES

|  Locator | OPEID    | Name                 | Begin Date | End Date   | FYE Date |
|---|----------|----------------------|------------|------------|----------|
| X   | 11223300 | University of Test 1 | 11/30/2003 |            | 12/31    |
|   | 11223400 | University of Test 2 | 11/30/2003 |            | 12/31    |
|   | 11223500 | University of Test 3 | 11/30/2003 | 12/15/2003 | 12/31    |

ACCEPT

EDIT

## Group Management

Please select a School Group to Manage.

School Group #1 

ADD

EDIT

DISPLAY

DELETE




Text to Confirm Deleteion of the Group by the User. This states that the "Cancel" button returns the user to the Goup Management Page and the "Delete" button deletes the group from the eZ-Audit system.

### Group Page

**Name:** School Group #1      **Street Address:** 101 University Street  
**Audit Type:** Consolidated      **City:** School City  
**2-Year:** NO      **State:** School State  
                                  **Zip:** 12345  
                                  **Phone Number:** (321) 123-4567

### CURRENT GROUP ENTRIES

|  Locator | OPEID    | Name                 | Begin Date | End Date   | FYE Date |
|---|----------|----------------------|------------|------------|----------|
| X   | 11223300 | University of Test 1 | 11/30/2003 | 12/15/2003 | 12/31    |
|   | 11223400 | University of Test 2 | 11/30/2003 | 12/15/2003 | 12/31    |
|   | 11223500 | University of Test 3 | 11/30/2003 | 12/15/2003 | 12/31    |

**DELETE**

**CANCEL**

[e7 AUDIT HOME](#)[MY PROFILE](#)[SEARCH](#)[MANAGE \*\*Group\*\*](#)[MANAGE USERS](#)[LOGOUT](#)

## Group Management

Please select a School Group to Manage.

[ADD](#)[EDIT](#)[DISPLAY](#)[DELETE](#)